

PIMA JTED

PROFESSIONAL DEVELOPMENT

Effective July 1, 2026

We're Moving

Butterfield Corporate Plaza
3700 E Columbia St., Suite 100
Tucson, AZ 85714

2026

Fall Catalog



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PROFESSIONAL KNOWLEDGE COURSES

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Dear CTE Professionals,

We are honored to be able to provide Premier Series Professional Development courses to help you reach your CTE Certification needs as well as your own professional growth goals.

This catalog lists a wide variety of courses – all approved by the CTE Division of the Arizona Department of Education and recognized by the certification office as meeting the requirement for Professional Knowledge coursework. Each course is the equivalent of one semester hour of college credit; therefore, the course must be 15 clock hours in length. This means each course is either two days @ 7.5 hours per day OR one day with a homework assignment instead of a second day.

We are committed to providing the courses you value, and so if you have ideas as to content or topics we should add, please let us know. We want to be able to meet the needs of all CTE teachers!

I look forward to seeing you in the near future.

Sincerely,

Curt Bertelsen
Director of Professional Development for Pima JTED
520-275-5100

How do I satisfy my
"Semester Hours"
deficiency?



All courses in this catalog
meet the "semester hours
of college courses and/or
CTE approved PD"

There are three common pathways to CTE Certification listed below.
Select the one that fits you!

All items listed below must be completed before the Arizona Department of Education will issue a Career and Technical Education Teaching Certificate.		
Standard CTE (Option A)	Standard CTE (Option C)	Standard Specialized (E)
(1) A bachelor's or more advanced degree in the specified CTE field of study from an accredited institution.	(1) 6000 clock hours of verified work experience in the CTE occupational area.	(1) Degree or certificate in the CTE field of study.
(2) 30 semester hours of courses in the specified CTE field of study.		(2) 5 years of verified work experience in the CTE occupational area.
(3) 240 clock hours of verified work experience in the CTE occupational area.		
All items listed below must be completed within 4 years of Career and Technical Education Teaching Certificate being issued		
Standard CTE (Option A)	Standard CTE (Option C)	Standard Specialized (E)
Allowable Deficiencies	Allowable Deficiencies	No Deficiencies
1) Complete 15 semester hours of courses in professional knowledge in CTE-Approved for certification credit or post-secondary courses Take courses recommended on page 6 of this catalog	1) Complete 15 semester-hours of courses in CTE-Approved professional development Take courses recommended on page 6 of this catalog	None However, we encourage these teachers to take the whole Premier Series to become a professional educator who is highly skilled (See page 6)
2) Obtain a passing score on the AEPA/NES Assessment of Professional Knowledge: Secondary Exam or qualify for an assessment waiver	2) Obtain a passing score on the AEPA/NES Assessment of Professional Knowledge: Secondary Exam or qualify for an assessment waiver	None
3) Complete U.S. and Arizona Constitution course .	3) Complete U.S. and Arizona Constitution course .	None



Certification Help Sessions

Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Certification Help Session

Instructor: Curt Bertelsen

No ADE Credit awarded

For: Any interested person
No Cost!

Description:

Are you interested in learning how to become a certified CTE Teacher?

Are you certified as a CTE Teacher but want a clear plan to remove your deficiencies?

Come and learn everything you need to know regarding YOUR certification.

NOTE: Please bring a copy of your Standard CTE Teaching Certificate if you have one.

Fall 2026

Date: Wednesday, September 16, 2026
(In-Person)

Time: 3:35 p.m. – 4:30 p.m.

Location:
Pima JTED @ Butterfield Plaza
3700 E. Columbia St., Suite 100
Tucson, Arizona 85714

To register, please email
JTEDPD@pimajted.org

Professional Knowledge Coursework

Pima JTED Premier Series

Professional Knowledge Courses

Standard Certified CTE Teachers with deficiencies are required to take a certain number of "Professional Knowledge" courses. On your Certificate in the "deficiencies" column, it may say, for instance, Prof Knldg 9 SH. That means you need nine semester hours (SH) of coursework in Professional Knowledge. Each of our 15-hour (seat hours) courses earns one semester hour of credit. A few of the courses are 2 days (7.5 hours each) with no homework. Most of our courses are one day (7.5 hours) with a practical homework assignment in lieu of the second day.

- Most teachers will spend about 6 full days per year for 4 years in order to complete all courses - plus the time needed to complete homework
- Throughout the school year, we offer about 23 different courses on school days and Saturdays
- In early June, we traditionally offer about 12 different Premier Series Courses

Each of the courses offered through the Pima JTED Premier Series has been approved by the Arizona Department of Education (ADE). Teachers will receive an official ADE certificate upon completion of each course. These certificates are accepted by the A.D.E. Certification Office to meet the "Professional Knowledge" requirement for Standard CTE Teacher Certification. The teacher must submit the electronic certificates to ADE or may take them in person to the Phoenix office.

Effective July 1, 2026, Pima JTED will charge **\$285 per Premier Series course** for individuals who do not meet the eligibility requirements for Pima JTED-funded professional development.

To qualify for Pima JTED-Funded Premier Series courses, participants must meet **both** of these requirements:

- Be currently employed by Pima JTED or a Pima JTED Member District (Ajo, Amphi, Baboquivari, Catalina Foothills, Flowing Wells, Marana, Mammoth-San Manuel, Nogales, Sahuarita, Santa Cruz Valley, Sunnyside, Tanque Verde, TUSD, and Vail)
- Be actively teaching a Career and Technical Education (CTE) program in grades 9–12

Teachers who **are not** currently teaching a funded CTE section, **are not** generating CTE funding, or **do not** meet the eligibility requirements above will be responsible for the full course fee of **\$285** per Premier Series course. Fees can be paid by your district through a purchase order, credit card, or personal check. Be sure to get prior approval from your district. If you have questions regarding your eligibility or to arrange payment, please get in touch with the Professional Development Department before registering.

These requirements are established by funding guidelines and must be applied consistently to all participants. Unfortunately, exceptions cannot be made.

Teachers must attend the entire course in order to receive an official ADE Certificate. In extreme emergencies, a teacher may miss up to 30 minutes of a course and make arrangements with the Instructor to make up what was missed within 5 days.

To set up a Frontline account so you can register for courses [Click to Request a Frontline Account](#), or contact us by email at jtedpd@pimajted.org.

Upon registering for a course, you will receive a confirmation email. About 3-5 days before the course, you will receive a reminder email with final details about your course. Do not forget to arrange for a substitute teacher if needed.

Pima JTED Premier Series Courses

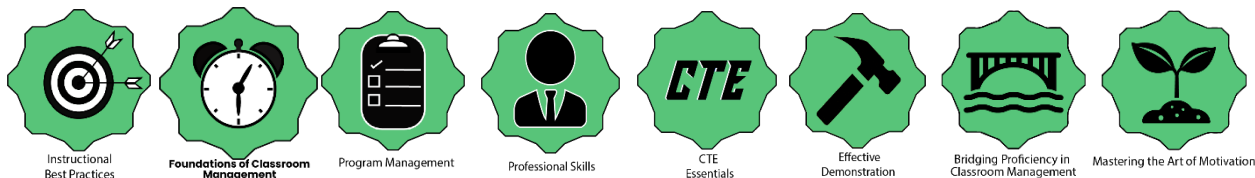
Each course offered through the Pima JTED Premier Series has been approved by the Arizona Department of Education (A.D.E.). Teachers will receive an official A.D.E. certificate upon completion of each course. These certificates are accepted by the A.D.E. Certification Office to remove the "Semester Hours" (SH) deficiencies for Standard CTE Teacher Certification.

CTE Certification Pathways	Essential Coursework	Semester Hours
Options A, C and E (Total of 15 SH)	CTE Core Courses & Essentials for All CTE Teachers	8
	Essentials for Teachers from Industry	4 - 6
	Priority Electives OR Additional Electives	2 - 4

CTE Core Courses and Essentials for ALL CTE Teachers – Complete all 8

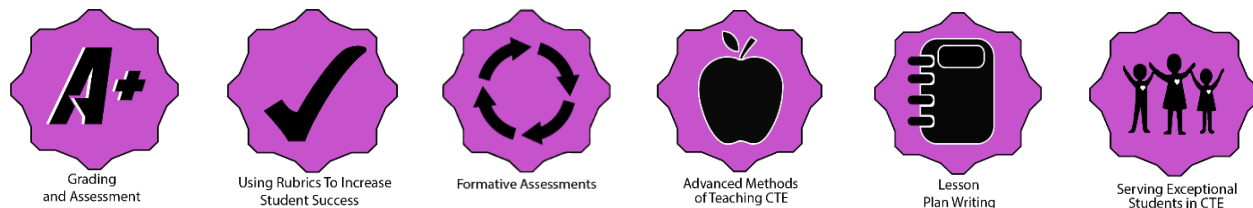
Offered by Pima JTED

Offered by ADE



Essentials for Teachers from Industry – Select 3 - 6

Offered by Pima JTED



Priority Electives – Select 2 - 3

Offered by Pima JTED



Additional Electives – Select as Applicable

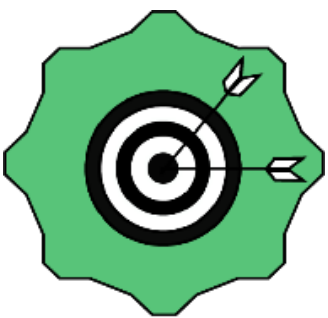
Offered by Pima JTED



CTE CORE COURSES

For all CTE Teachers

In the Fall of 2007, Pima JTED staff and the CTE Directors identified three courses that all CTE teachers in Pima JTED would be required to complete. In 2020, a committee consisting of CTE Directors and Pima JTED staff reviewed these courses and reconfirmed their commitment that all CTE teachers would be required to take these three courses. Ideally, these courses would be completed prior to entering the classroom or in the fall semester of their first year of teaching CTE. These courses provide a unifying set of knowledge and skills across Pima JTED - both Central and Satellite.

 Instructional Best Practices	 Foundations of Classroom Management	 Program Management
Instructional Best Practices is an introduction to the design and use of CTE curriculum. In this highly engaging course, teachers will focus on the design and delivery of relevant and engaging lessons. Special emphasis is placed on active participation strategies, a strong introduction to each lesson, clear and appropriate objective(s), a variety of ways to meet the objective(s), and closure to assess learning. These strategies will be woven across the entire workshop. All participants whose districts are members of the AZ CTE Curriculum Consortium and who complete both days of this workshop will receive password-protected access to the Curriculum Connection with its 3500+ bank of outstanding lesson plans for more than 35 CTE programs written by Arizona CTE teachers. This course is excellent for every teacher. Ace your next evaluation!	Foundations of Classroom Management is designed to equip educators with the essential knowledge and skills necessary to develop a positive learning environment. Participants will explore various aspects of the education profession, including terminology, characteristics of professional conduct, and classroom management strategies. Through a detailed examination, participants will develop clear and enforceable rules that promote respect, responsibility, and safety. Participants will examine the role of consequences in shaping student behavior and promoting accountability while creating and implementing consistent procedures to streamline classroom activities and maximize instructional time. By the course's conclusion, educators will emerge equipped with practical tools and insights to navigate the complexities of classroom management with confidence.	Program Management: What constitutes an “approved program”? Come and learn in depth what is required to ensure that your program is in compliance and eligible to receive Federal, State, and JTED funding. You will leave with the skills needed to manage the many facets of running a premier CTE program, including: purchasing, collection of data, reports, advisory committees, work-based learning, Career and Technical Student Organizations (CTSO), end of program assessments, attracting and retaining non-traditional students and more. You will develop a 3-year implementation plan for your own CTE Program to be a premier program!

Pima JTED Industry to Educator Institute - 15 Semester Hours FOR CERTIFICATE OPTION A, C, & E



The following series of courses is designed for CTE teachers who: come with a bachelor's degree in their field via "Option A" OR come from Industry with 6,000 hours of industry experience via "Option C". Teachers coming from Industry with 5 years of full-time work experience plus a degree or credential via Option E are strongly encouraged to attend these courses as well. Pima JTED Superintendent Kathy Prather and the Pima JTED Governing Board invite you to complete the Pima JTED Industry to Educator Institute. Your successful completion within a four-year timeframe will culminate in a special celebration where you will be recognized for your commitment to developing the knowledge and skills needed to become an outstanding instructor and build a premier CTE program. You may access the Requirements for Career and Technical Education Certificates by following this link. [CTE Application Checklist](#)

Recommended Course Priority

CTE CORE COURSES - Priority 1: Complete these before your first day of school or in your first semester



Priority 2: We recommend completing Priority 1 courses before the start of your second year



Priority 3: We recommend completing Priority 2 courses before the start of your third year



Priority 4: Complete your remaining applicable courses before your deficiency deadline



If you need assistance in creating a personalized Professional Development Plan, please contact the Professional Development Department at jtedpd@pimajted.org.

Not a CTE Teacher? This page is for you!

Our professional organization, The Association for Career and Technical Education Arizona (ACTEAZ), will be offering a robust schedule of virtual Premier Series courses for teachers across the state for a nominal fee. These courses are identical to the courses we offer at Pima JTED and are taught by vetted instructors from across Arizona – including Kimberly and Curt.

To register, simply visit the website at <https://www.acteaz.org/>

Can I take courses through Pima JTED? Possibly – if there is room.

- ✓ Priority goes to High School & Middle School CTE teachers within the boundaries of Pima JTED
- ✓ Second priority goes to CTE teachers from outside the boundaries of Pima JTED who have deficiencies
- ✓ Third priority goes to non-CTE teachers and interested parties

I teach CTE: How will I know if there is room?

Request an account, then go online and register for the course. We will review your request and, in most cases, secure a spot in the course for you – and send a confirmation email. If the course is full, your name will go on a wait list in the order in which they were received.

I do not teach CTE: How will I know if there is room?

- Step 1: Go to Frontline and read the audience statement in the course description to see if the course is open to non-CTE teachers. If it is open to non-CTE teachers, proceed to step 2.
- Step 2: Register for the course. You will go on a waitlist
- Step 3: Two weeks before the date of the course, we will review the waitlist and either accept or deny your request. In both cases, you receive final notification at least seven business days before the class starts.

Pima JTED Premier Series Courses open to non-CTE teachers are limited to the following:

*Must currently be teaching.

- | | |
|---|--|
| Instructional Best Practices | *Formative Assessment for CTE Programs |
| Foundations of Classroom Management | *Advanced Methods of Teaching CTE |
| *Bridging Proficiency in Classroom Management | Serving Exceptional Students in CTE |
| Mastering the Art of Motivation | Lesson Plan Writing |
| *Effective Demonstrations | *Literacy for CTE |
| Grading and Assessment | Technical Reading and Performance Literacy |
| *Rubrics to Increase Student Success | |

Where else can you participate in approved courses?

College and University education courses are accepted by the Certification Office! Many community colleges offer courses that are very comparable in cost to taking Premier Series Courses. Be sure to contact the ADE Certification office and confirm that the course(s) you have selected will be accepted before you actually take the course. Upon taking the courses, you will need to have transcripts sent to the certification office. Full instructions can be found on the Arizona Department of Education Certification page.



IMPORTANT PROFESSIONAL DEVELOPMENT UPDATES

TWO MAJOR CHANGES ARE COMING

Please review the updates below regarding **course registration** and our **new office location**.

REGISTRATION PLATFORM CHANGE



Effective July 1, 2026

PDHub is being replaced by Frontline

All Professional Development course registrations will be completed through **Frontline**.

If you **need** a Frontline account

1. Visit pimajted.org/professional-development-frontline-accounts/ 
2. Complete and submit the request form
3. Once you receive an email invitation and create your password, you will have Frontline access to register for courses

If you **have** a Frontline account

1. [Login](https://app.frontlineeducation.com/select/) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/> 
2. Register for courses

NEW PD DEPARTMENT LOCATION



Effective July 1, 2026

The Professional Development Department is relocating to:

Pima JTED @ Butterfield Corporate Plaza

3700 E. Columbia Street, Suite 100

Tucson, Arizona 85714

Thank you for your attention and cooperation



Semester at a Glance

2026 Fall Semester			
Course Name	Course Date	Day 2	Location
Instructional Best Practices	9/15/2026	9/16/2026	JTED @ Butterfield
Serving Exceptional Students in CTE	9/26/2026		JTED @ Butterfield
Foundations of Classroom Management	9/29/2026	9/30/2026	JTED @ Butterfield
Literacy for CTE	10/23/2026		JTED @ Butterfield
Lab Safety and Management	10/27/2026		JTED @ Butterfield
Effective Demonstrations	11/4/2026		JTED @ Butterfield
Program Management	11/10/2026		JTED @ Butterfield
Formative Assessments for CTE Programs	11/13/2026		JTED @ Butterfield
Empowering Students Through Professional Skills	11/17/2026		JTED @ Butterfield
Bridging Proficiency in Classroom Management	11/19/2026	11/20/2026	JTED @ Butterfield
Grading and Assessment	12/1/2026		JTED @ Butterfield

Note: CTSO New Advisor Training is offered through the Arizona Department of Education. Please refer to page 18 for the registration link.

*** Saturday courses are indicated in red**

Looking Ahead: 2027 Course Preview

This catalog includes all available courses for Fall 2026, but we also want to help you plan ahead! The following courses are scheduled to return in **Spring and Summer 2027**. Be sure to check back for exact dates as registration opens.



Spring 2027

- Instructional Best Practices
- Foundations of Classroom Management
- Program Management
- CTE Essentials
- Empowering Students Through Professional Skills
- Bridging Proficiency in Classroom Management
- Mastering the Art of Motivation
- Rubrics to Increase Student Success
- Advanced Methods of Teaching CTE
- Technical Skills Assessment
- Work-Based Learning
- Effective Demonstrations
- Laboratory Safety and Management
- CTSO New Advisor Training

Summer 2027 Courses

- Instructional Best Practices
- Foundations of Classroom Management
- Bridging Proficiency in Classroom Management
- Program Management
- Work-Based Learning
- Technical Reading and Performance Literacy
- CTE Scope and Sequence
- Grading and Assessment
- Lesson Plan Writing
- Serving Exceptional Students in CTE
- Mastering the Art of Motivation
- CTE Essentials
- Using Advisory Councils Effectively
- School-Based Enterprise

Stay tuned for registration details!

Be sure to check our website pimajted.org and course announcements for the most up-to-date course offerings and to register when the time comes.

CTE Core Courses and Essentials for all CTE Teachers

Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

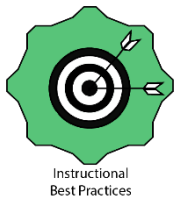
Course: Instructional Best Practices

Audience: This Premier Series Course is available to **everyone**

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 2 days, no homework



Course Description:

This course is an introduction to the design and use of the CTE curriculum. In this highly engaging course, teachers will focus on the design and delivery of relevant and engaging lessons. Special emphasis is placed on active participation strategies, a strong introduction to each lesson, clear and appropriate objective(s), a variety of ways to meet the objective(s), and closure to assess learning. These strategies will be woven across the entire workshop. All participants whose districts are members of the AZ CTE Curriculum Consortium and who complete both days of this workshop will receive password-protected access to the Curriculum Connection with its 3500+ bank of outstanding lesson plans for more than 35 CTE programs written by Arizona CTE teachers. This course is excellent for every teacher. Ace your next evaluation!

Fall 2026

In-Person Course

Dates: Tuesday, September 15, 2026,
and Wednesday, September
16, 2026

(2 days no homework)

Time: 8:00 a.m. – 3:30 p.m. each day

Location:
Pima JTED @ Butterfield Plaza
3700 E. Columbia Street, Suite 100
Tucson, Arizona 85714

Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Course:

Foundations of Classroom Management

Audience: This Premier Series Course is available to **everyone**

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 2 days, no homework

Description:

This foundational course is designed to equip emerging educators with the essential knowledge and skills necessary to develop a positive learning environment. Participants will explore various aspects of the education profession, including terminology, characteristics of professional conduct, and classroom management strategies. Through a detailed examination, participants will develop clear and enforceable rules that promote respect, responsibility, and safety. Participants will examine the role of consequences in shaping student behavior and promoting accountability while creating and implementing consistent procedures to streamline classroom activities and maximize instructional time. By the course's conclusion, educators will emerge equipped with practical tools and insights to navigate the complexities of classroom management with confidence and professionalism.

Fall 2026

In-Person Course

Dates: Tuesday, September 29, 2026, and Wednesday, September 30, 2026

(2 days no homework)

Time: 8:00 a.m. – 3:30 p.m. each day

Location:
Pima JTED @ Butterfield Plaza
3700 E. Columbia Street, Suite 100
Tucson, Arizona 85714



Course:

Mastering the Art of Motivation

Audience: This Premier Series Course is available to **everyone**

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

Prerequisite: Foundations of Classroom Management

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

This is an advanced course that builds upon foundational classroom management skills. This course is designed for high school educators to equip them with the philosophy and practical tools needed to cultivate a motivating and empowering environment within their Career and Technical Education (CTE) classrooms and laboratories. Grounded in Arizona's Professional Skills Standards, the course serves as a guiding framework for establishing clear rules and procedures that foster student engagement and success. Educators will be trained to instill a Growth Mindset among their students, nurturing resilience and a passion for learning. Throughout the course, teachers will learn gradual strategies to delegate responsibility to their students, empowering them to take ownership of their learning journey.

This course will not be offered in the Fall. Please look for it in our Spring & Summer 2027 catalog.



Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Course:
Bridging Proficiency in
Classroom Management

Audience: This Premier Series
Course is only available to
CURRENT teachers

Cost: Funded for eligible CTE
teachers. **\$285** per course if
eligibility is not met (see page 5)

Prerequisite: Foundations of
Classroom Management

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge
(PK) deficiencies

Course Length: 2 days, no homework

Description:

This intermediate-level professional development course is designed for CTE educators seeking to deepen their classroom management expertise. Building on foundational skills, participants will explore practical strategies to establish positive classroom climates, craft professional syllabi, optimize physical space for safety and learning, and implement effective discipline protocols tailored to hands-on, career-focused instruction.



Fall 2026
In-Person Course

Dates: Thursday, November 19,
2026, and Friday, November
20, 2026

(2 days no homework)

Time: 8:00 a.m. – 3:30 p.m. each day

Location:
Pima JTED @ Butterfield Plaza
3700 E. Columbia Street, Suite 100
Tucson, Arizona 85714

Course:
Program Management

Audience: This Premier Series
Course is available to **High School**
CTE teachers, administrators, and
support personnel

Cost: Funded for eligible CTE
teachers. **\$285** per course if
eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge
(PK) deficiencies

Course Length: 1 day + homework

Description:

What constitutes an "approved program"? Come and learn in depth what is required to ensure that your program is in compliance and eligible to receive Federal, State, and JTED funding. You will leave with the skills needed to manage the many facets of running a premier CTE program, including: purchasing, collection of data, reports, advisory committees, work-based learning, Career and Technical Student Organizations (CTSO), end-of-program assessments, attracting and retaining non-traditional students, and more. You will develop a 3-year implementation plan for your own CTE Program to be a premier program!



Fall 2026
In-Person Course

Date: Tuesday, November 10, 2026

(1 day plus homework)

Time: 8:00 a.m. – 3:30 p.m.

Location:
Pima JTED @ Butterfield Plaza
3700 E. Columbia Street, Suite 100
Tucson, Arizona 85714

Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Course:

Empowering Students Through Professional Skills

Audience: This Premier Series Course is available to **Middle School and High School** CTE teachers, administrators, and support personnel

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

This course will explore the nine Professional Skills the Arizona Department of Education identified in collaboration with industry. Participants will identify them, use the created rubrics to assess their use, explore strategies to embed them across their curriculum, and methods to evaluate students.



Fall 2026

In-Person Course

Date: Tuesday, November 17, 2026

(1 day plus homework)

Time: 8:00 a.m. – 3:30 p.m.

Location:
Pima JTED @ Butterfield Plaza
3700 E. Columbia Street, Suite 100
Tucson, Arizona 85714

Course:

CTE Essentials

Audience: This Premier Series Course is available to **Middle School and High School** CTE teachers, administrators, and support personnel

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

The CTE Delivery Model is THE premier educational system for all students. CTE Essentials will give you an overview of each of the four components of this outstanding model, and allow you time to process how you can incorporate each element into all of your instructional units as you plan your program's calendar. It will also provide some insight into the many roles a CTE teacher plays in the course of any school day, where to find support to meet those expectations, and how to transition between each of them. CTE Essentials is truly a must-have course for the teacher who is looking to build a strong program for students.

This course will not be offered in the Fall. Please look for it in our Spring & Summer 2027 catalog.



Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Course:
Effective Demonstrations

Audience: This Premier Series Course is available to **everyone**

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

Whether in a welding lab or a bioscience lab, effective demonstrations are crucial. If done correctly, every student can successfully perform the new skill with little or no frustration, without wasted materials, and attain proficiency in a way that will ensure the whole class progresses at an appropriate pace. This is a real career extender! When you are successful in the lab, and the students are successful in the lab, teaching can be very rewarding. An added bonus is that students complete the new skill in a safe environment. Come and learn this four-part demonstration method.

Fall 2026
In-Person Course

Date: Wednesday, November 4, 2026

(1 day plus homework)

Time: 8:00 a.m. – 3:30 p.m.

Location:
Pima JTED @ Butterfield Plaza
3700 E. Columbia Street, Suite 100
Tucson, Arizona 85714





Registration Link for This Training <https://azed.jotform.com/241056660623856>

Course:
CTSO New Advisor Training

Audience: This Premier Series Course is available to **Middle School and High School** CTE teachers, administrators, and support personnel

Cost: None

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework



Description:

Career and Technical Student Organizations (CTSO) will take your CTE Program to the next level. Teachers with strong student organizations love the benefits of having students involved in them. Students become leaders, take ownership in their CTE Program, increase their technical knowledge and skills through completion, and make friends. Skills USA, Future Business Leaders of America (FBLA), Future Farmers of America (FFA), Health Occupation Students Association (HOSA), Distribute Education Club of America (DECA), Family, Career and Community Leaders of America (FCCLA), and Educators Rising are the seven approved CTSOs in Arizona. Come and learn about the CTSO that YOU will be advising! This is a very practical, hands-on course that provides the information, guidance, and time you need to start a chapter and meet the requirements for having a chapter. Come ready to work! By the end of the course, you will breathe a big sigh of relief as you will feel empowered to get your chapter up and running.

Spring 2027
In-Person Course

Registration Link for This Training
<https://azed.jotform.com/241056660623856>



Registration Link for This Training
<https://azed.jotform.com/241056660623856>

Essentials for Teachers from Industry

Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Course:

Grading and Assessment

Audience: This Premier Series Course is available to **everyone**

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

Assessing and grading are two different actions. Learn a variety of formative and summative assessment techniques. A major focus is on how to assess student work using rubrics. This class will help you create a clear grading policy and develop a variety of ways to assess student learning. How should students in CTE be assessed? How do we set up a fair grading system for both teachers and students? Learn about the wide variety of options that address both of these issues to help you develop both your own philosophy for grading as well as effective strategies for multiple ways to assess student learning and progress. You will also leave with a greater understanding of how to align testing and evaluation to your course outcomes and grading policies that will increase effective feedback for students.

Fall 2026

In-Person Course

Date: Tuesday, December 1, 2026

(1 day plus homework)

Time: 8:00 a.m. – 3:30 p.m.

Location:

Pima JTED @ Butterfield Plaza
3700 E. Columbia Street, Suite 100
Tucson, Arizona 85714



Course:

Rubrics to Increase Student Success

Audience: This Premier Series Course is only available to **CURRENT teachers**

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

CTE courses are driven by student-created projects. Rubrics are an evaluation tool that can increase the quality of those student projects while simultaneously giving the teacher a quicker, fairer way to assess their quality. Come to this workshop with one or two student projects that you would like to assess more easily, and you will leave with an excellent rubric that you personalized for your classroom and the confidence and skills to create additional rubrics for the other student projects in your curriculum.

This course will not be offered in the Fall. Please look for it in our Spring & Summer 2027 catalog.



Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Course:

Formative Assessments for CTE Programs

Audience: This Premier Series Course is only available to **CURRENT teachers**

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

This class will give you an opportunity to look at the big picture of formative assessments. Topics include the role and types of assessments, the process to develop an objective assessment, as well as criteria for crafting quality multiple-choice items. You will learn the skills needed to create objective assessment items using a process that mirrors the development of items for the Arizona CTE Technical Skill Assessments. You will develop an understanding of how to assess student skills in relation to standards and Bloom's Taxonomy levels that require the application of concepts and critical thinking. In addition to learning about assessment development, you will create formative assessment items for use with students in your CTE program and others in the CTE community. You will be empowered to implement concepts immediately in your classroom.

Fall 2026

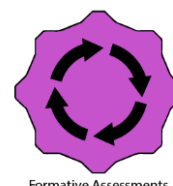
In-Person Course

Date: Friday, November 13, 2026

(1 day plus homework)

Time: 8:00 a.m. – 3:30 p.m.

Location:
Pima JTED @ Butterfield Plaza
3700 E. Columbia Street, Suite 100
Tucson, Arizona 85714



Formative Assessments

Course:

Advanced Methods of Teaching CTE

Audience: This Premier Series Course is only available to **CURRENT teachers**

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

Prerequisite: Instructional Best Practices

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

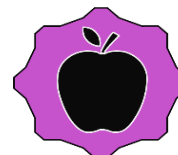
Course Length: 1 day + homework

Description:

This course will support teachers' continuing development as outstanding teachers for CTE programs by examining their personal educational philosophy, instructional design, and methodology. Three major components comprise the course:

1. Examining Beliefs About Learning – developing your own personal philosophy about learning
2. Motivating Adolescent Learners – designing a classroom that is especially effective for high school students
3. Ring of Fire – active classroom participation strategies to use daily. Instruction models active participation strategies and major components, especially effective with adolescents. Each participant will receive their own "Ring of Fire" to utilize in their classroom.

This course will not be offered in the Fall. Please look for it in our Spring & Summer 2027 catalog.



Advanced Methods of Teaching CTE

Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Course:

Serving Exceptional Students in CTE

Audience: This Premier Series Course is available to **everyone**

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

This one-day course is designed to provide CTE educators and other interested parties with a broad understanding of special education. During the course of this interactive workshop, we will cover a range of topics, including special education law, modifications, accommodations, interventions, supports, the special education process, the Response to Intervention process, and more. Our goal is to provide you with the tools you need to serve exceptional students enrolled in CTE courses more effectively.

Fall 2026

In-Person Course

Date: Saturday, September 26, 2026

1 day plus homework)

Time: 8:00 a.m. – 3:30 p.m.

Location:

Pima JTED @ Butterfield Plaza
3700 E. Columbia Street, Suite 100
Tucson, Arizona 85714



Course:

Lesson Plan Writing

Audience: This Premier Series Course is available to **everyone**

Prerequisite: Instructional Best Practices

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

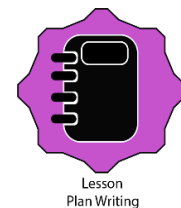
ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 2 days no homework
Required in-class assignment

Description:

This class will show you how to build a lesson plan with all the needed components for student success. Wouldn't you love to learn to write lessons that allow you to walk into your classroom each day feeling fully prepared? This class will help you with that goal. Each teacher will complete a task analysis for one or more measurement criteria, determine the number of lessons to be written for the unit of instruction, and write the first lesson in the unit.

This course will not be offered in the Fall. Please look for it in our Spring & Summer 2027 catalog.



Priority Electives

Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Course:

Technical Skills Assessment

Audience: This Premier Series Course is only available to **CURRENT High School** Career and Technical teachers

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 2 days no homework
Required in-class assignment

Description:

Student Success on the Technical Skills Assessment Matters! Your school earns A-F points for students who complete a CTE program and pass the TSA. Our State Legislature now looks to TSA scores to determine if CTE programs should be funded. Successfully passing the TSA builds students' confidence to enter their chosen profession. Having students successfully pass the TSA will make you a rock star in the eyes of administrators and business partners! Teachers work with peers in the same CTE Program area to create all of the materials needed for a fun, intense, competitive 8 to 15-day test preparation experience to help boost scores on the TSA significantly! We hope to see an increase in test scores of 15-30 percentage points as a result of designing a dynamic, competitive, fun experience for students as they prep for the TSA.

This course will not be offered in the Fall. Please look for it in our Spring & Summer 2027 catalog.



Technical Skills Assessment

Course:

Work-Based Learning

Audience: This Premier Series Course is only available to **CURRENT High School** Career and Technical teachers, Administrators, and Support Personnel

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

Create meaningful work-based learning experiences for your students. This course will provide teachers with a variety of models of work-based learning along with the associated forms, agreements, and guidelines. You will select the model that is most appropriate for your situation and create a plan to implement work-based learning as a part of your premier program!

This course will not be offered in the Fall. Please look for it in our Spring & Summer 2027 catalog.



Work-Based Learning

Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Course:

Laboratory Safety and Management

Audience: This Premier Series Course is only available to **CURRENT Middle School and High School** Career and Technical teachers

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

Are you ready for students in the lab? This workshop is designed to help participants develop a laboratory improvement plan, including management, clean-up procedures, safety procedures, and meeting monitoring agency mandates. Join us as we identify a variety of practical steps you can take to ensure that your students are safe in the laboratory and that you are protected. Participants will have the opportunity to evaluate their CTE labs and develop a management system for their CTE labs. You will also be treated to a variety of techniques to enable you to manage your lab effectively and efficiently. Additionally, you will gain new skills needed to utilize a proven methodology of teaching in the lab or shop.

Fall 2026

In-Person Course

Date: Tuesday, October 27, 2026

(1 day plus homework)

Time: 8:00 a.m. – 3:30 p.m.

Location:

Pima JTED @ Butterfield Plaza
3700 E. Columbia Street, Suite 100
Tucson, Arizona 85714



Course:

CTE Scope and Sequence

Audience: This Premier Series Course is only available to **CURRENT High School** Career and Technical teachers

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

Prerequisite: To make the most of this course, it is recommended that you complete CTSO New Advisor, Work-Based Learning, and Professional Skills courses prior to completing a Scope and Sequence.

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 2 days no homework
Required in-class assignment

Description:

Developing a scope and sequence is an important first step in delivering an effective CTE program! In this hands-on course, CTE teachers will have an opportunity to look at the overall scope of their program to identify what students need to know and be able to do in order to meet industry demands. You will examine your program standards and design a sequence of instructional units to assist you in getting students where they need to be. The final product? A scope and sequence that is designed specifically for your program by you!

This course will not be offered in the Fall. Please look for it in our Spring & Summer 2027 catalog.



Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Course:

Literacy for CTE: Vocabulary Practices to Improve Reading for Student Success

Audience: This Premier Series Course is available to **CURRENT** teachers.

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

Research and experience show that implementing effective reading and vocabulary practices directly impacts student academic success. CTE students with strong reading and vocabulary skills are able to make connections to new content quicker, perform better on certifications and assessments, and engage more readily in professional communication in industry. This course is designed to equip teachers to use their program instructional terminology along with high-yield vocabulary practices to plan and teach in both the class and hands-on settings. Whereas Technical reading and performance-based literacy focus on reading, writing, listening, and speaking standards, this course takes a deeper look at using effective reading and vocabulary strategies.

Fall 2026

In-Person Course

Date: Friday, October 23, 2026

(1 day plus homework)

Time: 8:00 a.m. – 3:30 p.m.

Location:

Pima JTED @ Butterfield Plaza
3700 E. Columbia Street, Suite 100
Tucson, Arizona 85714



Additional Electives

Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Course: Strategic Planning

Audience: This Premier Series Course is only available to **CURRENT High School** Career and Technical teachers

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 2 days, no homework

Description:

We all know that truly great CTE programs are the result of stellar planning. Plan for success, and enroll in the Strategic Planning course. You'll learn how leaders develop compelling plans and execute those plans in a way that empowers all involved. This course is designed to help participants develop a strategic/tactical plan for their CTE program. Participants will learn the strategic planning process and apply that knowledge to the development of a plan for their program.

This course will not be offered in the Fall. Please look for it in our Spring & Summer 2028 catalog.



Course: Technical Reading & Performance Literacy

Audience: This Premier Series Course is available to **everyone**

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 2 days, no homework

Description:

Your CTE classroom truly is the key to meaningful application of the current career and college readiness standards. This course will give you specific examples where Arizona's Common Core standards for Technical Literacy already exist in your CTE program, it will provide opportunities for you to incorporate additional standards into your lessons, AND it will give you strategies to take back to your classroom to increase your students' ability to read difficult technical information more effectively. Come find out why CTE really is a powerful driver for creating literate employees for our 21st-century workforce.

This course will not be offered in the Fall. Please look for it in our Spring & Summer 2027 catalog.



Registration: [Login](#) to Frontline Professional Learning Management by going to <https://app.frontlineeducation.com/select/>. If you need an account, please complete the form at <https://pimajted.org/professional-development-frontline-accounts/>.

Course:
School-Based Enterprise

Audience: This Premier Series Course is only available to **CURRENT High School** Career and Technical teachers

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

This course is designed to help participants successfully develop and manage a school-based enterprise. Participants will analyze the key components of school-based enterprises and differentiate such from other forms of work-based learning. Participants will also identify the key elements necessary for planning and implementing a school-based enterprise. Finally, participants will develop a business plan for their proposed enterprise.

This course will not be offered in the Fall. Please look for it in our Spring & Summer 2027 catalog.



Course:
Using Advisory Councils Effectively

Audience: This Premier Series Course is only available to **CURRENT High School** Career and Technical teachers

Cost: Funded for eligible CTE teachers. **\$285** per course if eligibility is not met (see page 5)

ADE Credit Available: Yes
1 Semester Hour (SH) Credit
Satisfies Professional Knowledge (PK) deficiencies

Course Length: 1 day + homework

Description:

This interactive workshop is designed to ensure success in the formation and use of industry advisory councils. During this workshop, you will learn how to form a committee, how to conduct useful advisory council meetings, and how to use advisory council members for continuous program improvement.

This course will not be offered in the Fall. Please look for it in our Spring & Summer 2027 catalog.

